हिन्दुस्तान कॉपर लिमिटेड
मलांजखण्ड ताम्र परियोजना
(भारत सरकार का एक उद्यम)
डाकघर–मलांजखण्ड जिला–बालाघाट
मध्य प्रदेष – 481116

A GOVT.OF INDIA ENTERPRISE

HINDUSTAN COPPER LIMITED
CIN: L27201WB1967GOI028825
A MINIRATNA CAT-1 COMPANY UNDER MINISTRY OF MINES

MALANJKHAND COPPER PROJECT
AN ISO 9001:2015 UNIT OF HCL
P.O Malanjkhand, Dist. Balaghat (MP)-481 116
Phone: 07637-257042/257072, Fax: 07637-257032/257038
E-mail: hcl_mcp@hindustancopper.com

Advertisement No: HCL/MCP/HR/Apprentice/2022 Date: 18.04.2022

ENGAGEMENT OF TRADE APPRENTICES IN MALANJKHAND COPPER PROJECT, HINDUSTAN COPPER LIMITED, UNDER THE APPRENTICESHIP ACT, 1961

Applications are invited in the prescribed format form from Indian National, for the under mentioned ITI trades, who have passed Industrial Training Examination from NCVT/SCVT affiliated institutes and possess the requisite educational qualification as mentioned against each trade for undergoing Apprenticeship Training at Hindustan Copper Limited, Malanjkhand Copper Project under the Apprentices Act 1961:-

TABLE -1

S.N	Trade	No. of Vacancies	Educational Qualification	Technical Qualification	Period of Training
1	Electrician	22	Passed 10th class Examination under 10 + 2 system OR its equivalent	Passed ITI Exam in Electrician Trade	01 year
2	Instrument Mechanic	2	Passed 10th class Examination under 10 + 2 system OR its equivalent	Passed ITI Exam in Instrument Mechanic Trade	01 Year
3	Mechanic Diesel	11	Passed 10th class Examination under 10 + 2 system OR its equivalent	Passed ITI Exam in Mechanic Diesel Trade	01 Year
4	Welder (G&E)	14	Passed 10th class Examination under 10 + 2 system OR its equivalent	Passed ITI Exam in Welder (G&E) Trade	01 Year
5	Fitter	14	Passed 10th class Examination under 10 + 2 system OR its equivalent	Passed ITI Exam in Fitter Trade	01 Year
6	Turner / Machinist	6	Passed 10th class Examination under 10 + 2 system OR its equivalent	Passed ITI Exam in Turner Trade	01 Year
7	AC and Refrigeration Mechanic	2	Passed 10th class Examination under 10 + 2 system OR its equivalent	Passed ITI Exam in Refrigeration and Air Conditioning Mechanic Trade	01 Year
8	Draughtsman Mechanical	3	Passed 10th class Examination under 10 + 2 system OR its equivalent	Passed ITI Exam in Draughtsman (Mechanic) Trade	01 Year
9	Draughtsman Civil	1	Passed 10th class Examination under 10 + 2 system OR its equivalent	Passed ITI in Draughtsman (Civil) Trade	01 Year

10	Surveyor	5	Passed 10th class Examination under 10 + 2 system OR its equivalent	Passed ITI in Surveyor Trade	01 Year
11	Carpenter	3	Passed 10th class Examination under 10 + 2 system OR its equivalent	Passed ITI in Carpenter Trade	01 Year
12	Plumber	2	Passed 10th class Examination under 10 + 2 system OR its equivalent	Passed ITI in Plumber Trade	01 Year
13	Mason (Building Constructor)	1	Passed 10th class Examination under 10 + 2 system OR its equivalent	Passed ITI in Building Constructor Trade	01 Year
14	Shotfirer/Blaster (Fresher)	05	Passed 10th class Examination under 10 + 2 system OR its equivalent	Nil	02 Years
15	Mate (Mines) - Fresher	05	Passed 10th class Examination under 10 + 2 system OR its equivalent	Nil	03 Years
	Total	**96**			

A) Prescribed Qualification, Eligibility Criteria, Age-limits

1. The candidate must be ITI passed from the respective trade **and must be recognized by NCVT/SCVT.**

2. The candidates who have passed **ITI prior to the year 2018 should attach an affidavit** on non-judicial stamp paper sworn-in before a Magistrate or Notary Public to the effect that they have neither undergone apprenticeship training from anywhere earlier nor have taken employment anywhere.

3. The maximum age limit of candidate is **25 years** as on **01.04.2022**. A relaxation of 5 years is admissible for SC/ST candidates and 3 years for OBC (Non Creamy Layer Certificate) and 10 years for Persons with Disability (PWD) candidates in the upper age limit. All govt. guidelines on the matter will be observed.

4. Candidate belonging to ST/SC/OBC (Non Creamy Layer) categories shall enclose the Certificate issued by the Competent Authority in the prescribed format.

B) Period of Apprenticeship Training - As indicated against respective trades in Table -1 above.

C) Stipend - Stipend during apprenticeship period shall be admissible under the rules.

D) Selection Methodology –

I. **Selection Procedure**: - Selection of candidates for engagement as Trade Apprentices shall be made through **multiple choice written test** of eligible shortlisted candidates. Company reserves the right ti shortlist candidates for written test, if the number of applications for all or any trade is very large, in that case criteria to shortlist will be marks obtained in technical qualification.

II. The candidate who are shortlisted on the basis of written test will have to confirm to the standards of physical fitness as prescribed for engagement as trade apprentices.

III. No weightage shall be given for those with higher qualification.

IV. **Date and venue of Written Test**: - The likely date of written test is **31.07.2022** and venue will be at "**DAV HCL Public School, Malanjkhand**; Malanjkhand Copper Project, District- Balaghat (Madhya Pradesh) - 481116.

Candidates are advised to visit Company's website **www.hindustancopper.com** from time to time for any changes/update.

E) Standard of Physical Fitness- Engagement of selected trade apprentices is subject to his/her being declared medically fir as per the requirement of the Company i.e. HCL.

F) How to Apply

a. Candidates are advised to carefully read the full advertisement for details of educational qualifications and other eligibility criteria before submission of application.

b. Candidates are advised to register as a Trade Apprentice online in the following portals.

Registration number with RDAT is compulsory to apply for the above trades.

STEP 1 Apprenticeship Registration

Candidates should register themselves for apprenticeship in Government of India portal (**www.aprrenticeship.gov.in**) and select Hindustan Copper Limited, Malanjkhand Copper Project for undergoing training with HCL. This is compulsory. The unique number generated on this website must be entered in the attached proforma at Annexure- I otherwise the application will not be accepted.

STEP 2 Submission of Application

Applications in prescribed format (attached as Annexure- I), Complete in all respect along with self-attested copies of academic and technical qualification certificates, caste certificate, Affidavit (if applicable) etc, and 2 passport size photographs should be sent to "Senior Manager (HR),Hindustan Copper Limited, Malanjkhand Copper Project, Tehsil:- Birsa, PO- Malanjkhand, District- Balaghat, Madhya Pradesh-481116" on or before **21st May 2022**. Application received after the due date shall not be considered. The envelope should be superscripted with "Application for Trade Apprentice for Trade ……."

G) Candidates shall ensure that the Application form is nearly filled and all the documents are attached. Application with incomplete information and/or not accompanied with following documents are liable to be rejected and no correspondence in this regard will be entertained.

- Self- attested copies of all certificates/mark sheets/testimonials regarding age, qualification, caste etc.
- Candidates, who have passed prior the year 2018, must attach an Affidavit on Non-Judicial stamp paper duly attested by Magistrate or Notary Public to the effect that they have neither undergone Apprenticeship Training nor have taken employment anywhere.
- Copy of AADHAR card.
- Candidates should register themselves through the website **www.apprenticeship.gov.in** and submit the registration ID Proof.
- 2 Passport size photographs.

H) Date of Reckoning: - Date of reckoning for eligibility shall be **1st April 2022**. Any certificate/document issued after the cut-off date shall not be acceptable.

I) This is mere an opportunity for getting trained for improving employability of the candidates only. No candidate will claim for employment in HCL/MCP after the completion of the Apprenticeship Training.

J) The vacancy in individual trades may vary within overall indicated vacancy number of **96 ITI** trade apprentices. Decision to this effect shall be solely at the discretion of the HCL, Management.

K) Admit card for the written test shall be **sent through email only**. However, candidates submitting the application can also collect the admit card in person, one week before the scheduled date of written test, from the office of Sr. Manager (HR)/MCP. Please give active email address and keep it valid for two years.

Company shall not be liable for the non-receipt of admit card sent through email due to wrong email ID or any other reason.

L) In case of deviation in name/surname/name spelling mentioned in the application with that in the certificate pertaining to educational/technical qualification/caste etc., the applicant shall be required to submit a certificate from SDM or equivalent to this effect failing which the candidature shall be liable to be cancelled.

M) TA/DA etc. For appearing in Written Test will not be admissible.

N) Reservation criteria shall be followed as per the government directives.

O) Amendments/Modification/Corrigendum: - Any amendment / modification/ corrigendum in respect of this Advertisement shall only be communicated through the Company's website **www.hindustancopper.com.** Hence, candidates are advised to keep themselves updated by visiting the website from time to time for updates etc.

P) General Instructions.

i. The candidates are advised to submit the Applications well in advance without waiting for the closing date.

ii. Candidates are advised to keep their email ids and mobile numbers active till the completion of this engagement process.

iii. The candidature of applicant would be provisional and subject to the subsequent verification of certificates and testimonials. In case, it is detected at any stage of engagement or thereafter, that a candidate does not fulfill the eligibility norms and or that he/she has furnished any incorrect/false information/certificate/documents or has suppressed any material fact, his/her candidature will stand cancelled.

iv. The decision of The Management will be final and binding on all candidates on all matters relating to eligibility, acceptance or rejection of the applications, mode of selection, cancellation of selection process etc. No correspondence will be entertained in this regard.

Important Dates	
Opening date of submission of Application	18.04.2022
Last date of submission of Application	21.05.2022
Date of reckoning for eligibility criteria	01.04.2022
Likely date for Written Test	31.07.2022

For & on behalf of
Hindustan Copper Limited
Malanjkhand Copper Project

Sd/-
(K. Babaji)
Sr. Manager (HR)

ANNEXURE -1

APPLICATION FORM FOR TRADE APPRENTICE

Please fill in BLOCK Letters. Incomplete Applications shall be rejected.

To,
Sr. Manager (HR)
Malanjkhand Copper Project
Administrative Building
PO- Malanjkhand.Tehsil-Birsa
Dist: - Balaghat
Madhya Pradesh- 481116

Please paste (not pin) a recent passport size colored photograph.

Ref: **Advertisement No. HCL/MCP/HR/Apprentice/2022 dated 18.04.2022**

1. Name of the Trade					
2. Name of Applicant (IN BLOCK LETTERS)					
3. Father's Name in full					
4. Address for Correspondence With Pin Code					
5. Date of Birth					
6. Age as on 01.04.2022					
7. Category Mark (✓)	Gen	SC	ST	OBC (Non – Creamy Layer)	
8. Aadhar No.					
9. Mobile No.					
10. E-Mail ID					
11. Candidate Registration No. (As enrolled website www.apprenticeship.gov.in)					
12. Academic Qualification	Board/ Institute	Max Marks	Obtained Marks	% of Marks	Year of Passing

	Board/ Institute	Trade Passed	Max Marks	Obtained Marks	% of Marks	Year of Passing
13. Technical Qualification						

Undertaking

I hereby certify that the information provided above is true to the best of my knowledge and in case any information is found to be false or incorrect or suppressed, the contractual engagement shall be liable to be terminated forthwith without prejudice to any legal/disciplinary action as deemed fit by the Management. I have gone through the full text of the advertisement and agree to all the conditions detailed therein.

(Signature of candidate)

Place:

Date:

Enclosures: