F.No.12025/1/2019 -Admn-I
Government of India
Ministry of Fisheries, Animal Husbandry and Dairying
Department of Fisheries

1st Floor, Chander Lok Building
36 Janpath, New Delhi
Dated 25th March, , 2022

To

1. All Ministries/Departments of Government of India,
2. Chief Secretaries of All State Government/UT Administrations
3. The Director General, Indian Council of Agricultural Research
4. Commissioners/Secretaries dealing with Fisheries Departments of all State Government
5. The Registrar of Universities
6. The Director, All the Recognized Research Institutions / Public Sector undertaking / Semi Government/ Autonomous Bodies / Statutory Organisations/sub-ordinate of DADF

Subject: Filling up of the post of Fisheries Development Commissioner in Level-13 (Rs.123100-215900) of the pay matrix in the Ministry of Fisheries, Animal Husbandry and Dairying, Department of Fisheries by Deputation(ISTC)-reg.

Sir,

The undersigned is directed to say that one post of Fisheries Development Commissioner(General Central Service, Group 'A' Gazetted, Non-Ministerial) in Level-13 (Rs. 123100-215900) of the pay matrix is proposed to be filled up in the Ministry of Fisheries, Animal Husbandry, and Dairying, Department of Fisheries by deputation(including short-term contract) basis from amongst the officers under the Central Government or State Governments or Union Territories or Public Sector Undertakings or Agricultural Universities or Government Research Institutions or Councils or Autonomous or Statutory Organisations:

(b) (i) holding analogous post on regular basis in the parent cadre or Department;

Or

(ii) with five years' service in the grade rendered after appointment thereto on a regular basis in Level-12 (Rs.78800-209200) in the pay matrix or equivalent in the parent cadre or Department; and

(b) possessing the following educational qualifications and experience, namely:

(iii) Master's Degree in Zoology (with specialisation in Fisheries) or Master's Degree in Fisheries or Marine Biology from a recognised University or Diploma from the Central Institute of Fisheries Education (CIFE), Mumbai or equivalent;

(iv) Fifteen years' experience in the field of fisheries development both marine and inland.

(Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed five years. The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding fifty six as on the closing date of receipt of application).

Duties and responsibilities of the post are as follows:

As Technical Head of Fisheries Division, overall supervision and advice on all technical matters relating to Fisheries Development while coordinating from technical side, all marine and inland fisheries programmes and assist in the formulation of sound management policies for accelerated development of fisheries in the State and Central Sector.

The pay of the officer selected will be governed by the provisions laid down in the Department of Personnel and Training OM No.6/8/2009-Estt.(Pay-II) dated 17th June, 2010 as amended from time to time.

Applications from eligible officers in the enclosed proforma (in duplicate) may be forwarded through proper channel to the Under Secretary(Admn), Ministry of Fisheries, Animal Husbandry, and Dairying, Department of Fisheries, 1st Floor, Chander Lok Building, 36 Janpath, New Delhi-110001 **within 45 days** from the date of publication of this advertisement in the Employment News along with up to date APARs for the last 5 years, in original, or photocopies duly attested by an officer of the level of Under Secretary or above, Vigilance Clearance Certificate, Integrity Certificate and the Certificate of major/minor penalty imposed on the officer during the last 10 years of his service. The Cadre Controlling Authority may also certify to the effect that the particulars furnished by the officer have been verified and found correct.

Applicants are requested to furnish supporting certificates/documents in support of qualification and experience claimed by them. Applications/Bio-data/CV not accompanied by supporting certificates/documents would not be processed for determining the eligibility of the candidates for the selection.

Applications received after the due date or without APARs or not accompanied by supporting certificates/documents in support of Qualification and Experience claimed by the candidates or otherwise found incomplete would not be processed for determining the eligibility of the candidate for the selection.

All are also requested that the vacancy circular may be given wide publicity in the attached/subordinate offices under their control.

Yours faithfully,

(Kham Khan Suan)
Under Secretary to the Government of India
Tel.No. 23310351
Email Id: admn-fishery@dof.gov.in

Copy to:

1. Director of Fisheries of all States/UT's
2. All Sections/Units/Desks of Department of Department of Fisheries
3. All Sections/Units/Desks of Department of DAHD
4. All the subordinate/attached offices in Department of Fisheries
5. Director, NIC with the request to upload this circular on the website of this department.

ANNEUXURE-I

BIO-DATA/CURRICULUM VITAE PROFORMA

1. Name and Address (in Block Letters)	
2. Date of Birth (in Christian era)	
3.i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	

Qualifications/ Experience required as mentioned in the advertisement/vacancy circular	Qualifications/experience possessed by the officer
Essential	Essential
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	Desirable
A) Qualification	A) Qualification
B) Experience	B) Experience

5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in Employment News.

5.2 In the case of Degree and Post Graduate Qualification Elective/main subjects and subsidiary subjects may be indicated by the candidate.

6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	

6.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Name of Duties (in details) highlighting experience required for the post applied for

***Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/Institution	Pay, Pay Band, and grade pay drawn under ACP/MACP Scheme	From	To

8. Nature of present employment i.e, Adhoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/ contract basis, please state-			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/Organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organization
9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity Certificate.			

9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/ organization.	
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.	
11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a. Central Government b. State Government c. Autonomous Organization d. Government Undertaking e. Universities f. Others	
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.	
13. Are you in revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	

14. Total emoluments per month now drawn		
Basis pay in the PB	Grade Pay	Total Emoluments

15. In cases the applicant belongs to an Organisation which is not following the Central Government Pay-Scales, the latest salary Slip issued by the Organisation showing the following details may be enclosed.		
Basic Pay with scale of pay and rate of increment	Dearness Pay/interim relief / other Allowances etc., (with break-up details)	Total Emoluments

16. A Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) Professional training and (iii) work experience over and above prescribed in the vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)	
16. B Achievements: The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions /societies and; iv) Patents registered in own name or achieved for the	

organization (v) Any research/ innovative measure involving official recognition vi) any other information. (Note: Enclose a separate sheet if the space is insufficient)	
17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis. #(Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)	
# (The option of 'STC' / 'Absorption'/'Re-employment' are available only if the vacancy circular specially mentioned recruitment by 'STC' or "Absorption" or "Re-employment").	
18. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no materials fact having a bearing on my selection has been suppressed/withheld.

(Signature of candidate)

Address----------

Date----------

Certification by the Employer/Cadre Controlling Authority

The information /details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt._____

ii) His/Her integrity is certified.

iii) His/Her CR Dossier in original is enclosed / photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

iv) No major/minor penalty has been imposed on him/her during the last 10 years Or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

countersigned

_____

(Employer/cadre controlling authority with seal)