नॉर्दर्न कोलफील्ड्स लिमिटेड
(मिनीरत्न कंपनी)
(कोल इण्डिया लिमिटेड की अनुषंगी कंपनी)

Northern Coalfields Limited
)A Miniratna Company)
(A subsidiary of Coal India Limited)

Human Resource Development department
CIN- U10102MP1985GOI003160
An ISO 9001, ISO 14001 & ISO 45001 Certified Company
पोस्ट-सिगंरौली कोलियरी, जिला- सिगंरौली,म.प्र., पिन 486889 / Post- Singrauli Colliery, Distt- Singrauli, M.P. PIN-486889
Email: apprentice.ncl@coalindia.in Website : www.nclcil.in

NCL/HRD/ITI Trade Apprentices/Notification/2023-24/4038 Date-:27 /09/2023

Notification for engagement of Trade(ITI) Apprentice trainees as per The Apprentice Act, 1961 (FY 2023-24)

Northern Coalfields Limited (A Mini Ratna Company) is a subsidiary company of Coal India Limited, a Government of India enterprise functioning under the Ministry of Coal, invites online application from candidates who have passed their ITI (NCVT/SCVT Trade Certificate) course from any of the Institute which is functional in either of the State i.e. Uttar Pradesh or Madhya Pradesh and are meeting the stipulated eligibility criterion for engagement of Trade apprentices following the provisions of The Apprentices Act 1961and rules thereof (as amended from time to time) through online mode by utilizing the dedicated portal available on www.nclcil.in under the Home Page>Menu>Career>Apprenticeship Training .

The Copy of the Notification is also being sent to RDSDE, Bhopal (Regional Directorate of Skill Development and Entrepreneurship) for ready reference.

Candidates are advised to go through the following provisions provided in detail before applying:-

1. Post Code, Number of Training Slots available, Stipend and tenure:- (Table- 1)

S.N.	Post Code	Position of Trade Apprentice Trainees	Total Slots/Seats	Training period	Rate of Stipend** (in Rupee)
1	VT01	**Electronic Mechanic**	**13**	01Yr.	8050.00/month
2	VT02	**Electrician**	**370**	01Yr.	8050.00/month
3	VT03	**Fitter**	**543**	01Yr.	8050.00/month
4	VT04	**Welder**	**155**	01Yr.	7700.00/month
5	VT05	**Motor Mechanic**	**47**	01Yr.	8050.00/month
6	VT06	**Auto Electrician**	**12**	01Yr.	8050.00/month
		Total Slots/Seats	**1140**		

** The regulation of stipend in future shall be in accordance with the Government guidelines. Any changes/ modification/ amendment if communicated in this regard shall be applicable and will be binding on the establishment as well as on the Apprentices.

2. **Positions, Available Training Slots & Slots reserved for different categories:-**

(Table- 2)

(I) Madhya Pradesh Region- Available Training Slots with respect of Caste Categories							
			Vertical Reserved Slots/Seats				
S.N.	**Position of Trade Apprentice Trainees**	**UR**	**EWS**	**OBC (NCL)**	**SC**	**ST**	**Total**
1	**Electronic Mechanic**	5	0	1	1	1	**8**
2	**Electrician**	85	20	30	29	41	**205**
3	**Fitter**	118	28	42	40	56	**284**
4	**Welder**	37	8	13	12	17	**87**
5	**Motor Mechanic**	17	3	5	5	7	**37**
	Total Training Slots for Trade Apprentices in Madhya Pradesh						**621**
(II) Uttar Pradesh Region - Available Training Slots with respect of Caste Categories							
			Vertical Reserved Slots/Seats				
S.N.	**Position of Trade Apprentice Trainees**	**UR**	**EWS**	**OBC (NCL)**	**SC**	**ST**	**Total**
1	**Electronic Mechanic**	3	0	1	1	0	**5**
2	**Electrician**	71	16	44	33	1	**165**
3	**Fitter**	112	25	69	51	2	**259**
4	**Welder**	31	6	18	13	0	**68**
5	**Motor Mechanic**	5	1	2	2	0	**10**
6	**Auto Electrician**	6	1	3	2	0	**12**
	Total Training Slots for Trade Apprentices in Uttar Pradesh						**519**

***__UR__: Un-reserved, **EWS**: Economically Weaker Section, **SC**: Scheduled caste, **ST**: Scheduled Tribes, **OBC (NCL)**: Other Backward Class (Non Creamy Layer)

For determining the reserved slots the Provisions of the Apprentice Act 1961, the Apprentice Rules (as amended from time to time) and different circular/ Guidelines issued by Department of Public Training and Grievance, applicable to NCL have been followed. Training slots have been bifurcated for Uttar Pradesh & Madhya Pradesh separately and accordingly the percentages of reservation applicable to the states have been applied. For claiming reservation benefit candidates must submit caste category certificate in the prescribed format enclosed herewith for reference as **Annexure-1**

Note 1:- Candidates must understand that the above Training Slots/ Positions are tentative and NCL reserves the right to alter/modify the number of Training Slots without stating any reasons.

Note 2:- Suitability of disabilities for different notified positions of Apprentice trainees and total number of horizontally reserved slots/seats for Person with Benchmark Disabilities is as follows:

Suitability of disability for different notified positions of Apprentice trainees (Table 3)			
S.N.	**Position of Trade Apprentice Trainees**	**Category of disability suitable for the position**	**Horizontally Reserved Slots/Seats For PwBD candidates**
1	**Electronic Mechanic**	Deaf or Dumb, Deaf & Dumb , HH, OL,BL	**Total Reserved Training Slots: 45** Which are further divided as follows: (a) Low vision 15 Slots (b) Deaf or Dumb, Deaf and Dumb, & Hard of Hearing 15 Slots (c) Loco motor disability including Dwarfism 15 Slots
2	**Electrician**	LV, HH, Deaf or Dumb, Deaf & Dumb, OL	
3	**Fitter**	Deaf or Dumb, Deaf & Dumb , HH, LD,DW, LV	
4	**Welder**	Deaf or Dumb, Deaf & Dumb , HH ,LD, DW,	
5	**Motor Mechanic**	Deaf or Dumb, Deaf & Dumb , HH ,LD,DW, LV	
6	**Auto Electrician**	LV, HH, Deaf or Dumb, Deaf & Dumb, LD	

Category abbreviations used: LD= Loco motor Disability, LV=Low Vision, HH=Hard of Hearing, DW =Dwarfism, OL: One Leg, BL: Both Leg, DW: Dwarfism

- The candidates are required to submit a Disability Certificate issued by competent authority as per the Rights of Persons with Disabilities Rules, 2017 failing which their candidature as PwBD candidates will not be considered. The format for disability certificate has been enclosed as **Annexure – 2**

3. General Eligibility Requirements :

i. Online application is invited only from such candidates, who have passed their ITI Course (NCVT/SCVT Trade Certificate) from any institute which is functional within the Uttar Pradesh / Madhya Pradesh State.

ii. For filling the above notified positions of Trade Apprentice Trainees priority will be given to such candidates who have passed their ITI/Trade certificates from an institute which is operational in Sonbhadra District of Uttar Pradesh state or Singrauli District of Madhya Pradesh state.

iii. Age Criteria

Minimum 18 years and maximum 26 years as on the Cut-off date i.e. 31/08/2023. That is, the Candidate/Applicant should have born on or in between 01/09/1997 to 01/09/2005.

Concession & Relaxation:

A. Upper age is relaxed by 5 years for SC/ST candidates and 3 years for OBC candidates for the Slots/Seats reserved for them.

B. Candidates belonging to PwBD categories shall be given age relaxation up-to 10 years (up to 15 years for SC/ST and up to 13 years for OBC (Non-Creamy Layer) Candidates).

iv. The candidates who have undergone Apprenticeship earlier or pursuing Apprenticeship Training in an Industry as per the Apprenticeship Act, 1961 or having job experience for a period of 1 year or more at the time of applying are NOT eligible.

v. Candidates possessing higher qualification over the prescribed qualification shall not be considered eligible for the above notified positions. A Candidate should not have

passed his/her corresponding Trade test (NCVT/SCVT) as desired under **Table 4, 'Three' years prior to the date of Joining as Apprentice.**

vi. Applying candidates must possess ITI Trade certificate from an institution which is recognized by National Council of Vocational training (NCVT)/State Council of Vocational training (SCVT). The prescribed qualification for different trade Apprentice Positions are as follows:

Educational Qualification for the Positions of Trade Apprentice Trainees (Table 4)

S.N.	Position of Trade Apprentice Trainees	Prescribed Qualification
1	**Electronic Mechanic**	Matriculation or equivalent under 10+2 system with Trade Certificate in Electronic Mechanic Trade
2	**Electrician**	Matriculation or equivalent under 10+2 system with Trade Certificate in Electrician Trade
3	**Fitter**	Matriculation or equivalent under 10+2 system with Trade Certificate in Fitter Trade
4	**Welder**	Matriculation or equivalent under 10+2 system with Trade Certificate in Welder Trade
5	**Motor Mechanic**	Matriculation or equivalent under 10+2 system with Trade Certificate in Motor Mechanic Trade
6	**Auto Electrician**	Matriculation or equivalent under 10+2 system with Trade Certificate in Auto Electrician Trade

Note: For posts where Trade Certificate in Electrician trade is the prescribed qualification, a Trade Certificate in Wireman trade shall not be acceptable.

4. Selection Methodology:

i. As explained under "General Eligibility requirements" only such candidates who have passed ITI Trade certificate from any institute which is either functional in Uttar Pradesh or Madhya Pradesh state may apply but the positions of Apprentice Trainees will be filled by preferring such candidates who have passed their respective qualifying ITI Trade test from any Institute which is functional either in the Sonbhadra district of Uttar Pradesh or Singrauli District of Madhya Pradesh.

ii. Selection of applying candidates for their engagement as Trade Apprentices would be based on the merit drawn on the basis of scores whereas, the scores of applying candidates will be calculated by averaging of percentage marks obtained in qualifying examination (ITI Trade test) and Matriculation by each respective applying individual candidate in respect of their post applied.

iii. In case of tie of scores, tie will be resolved firstly by preferring older candidates (Born earlier) and if, the tie remain unresolved then tie will be resolved by preferring the candidates who have attained the qualifying trade test earlier. No canvasing or influencing would be entertained and the same may render for disqualification of candidate by rejecting the candidature.

iv. **Calculation of Scores for drawing position wise merit**:

The percentage of ITI trade certificate will be calculated by "**Marks scored / Maximum marks"** and further it will be added to the percentage marks scored in

matriculation (10^{th} Standard of 10+2 system) and the aggregate percentage of both exams will be divided by "Two" and the same will be considered as score of each candidates for drawing merit for respective positions of The Trade Apprentices. In cases where CGPA/GPA or letter grade in qualifying examination/Matriculation is awarded, equivalent percentage of marks should be indicated in the application form as per the norms adopted by respective Board or Institution. If the conversion formula from CGPA/GPA to percentage is not provided/ given on mark sheet/certificate a certificate duly issued by Board/Institution for such conversion must be produced by the candidate. Candidates are advised to provide the exact percentage scores without rounding off up to the two decimal points while filling the percentage scores of their Matriculation and Trade test in online application, for example 49.99% will not be treated as 50% and 50% will be more than 49.99%.

v. Following the process narrated above two separate merit lists (Provisional as referred above) ML-1 & ML2 will be prepared.
First provisional merit list (ML1) will contain the names of such candidates who have passed their qualifying examination (Trade test) from any Institute which is functional either in the Sonbhadra district of Uttar Pradesh or Singrauli District of Madhya Pradesh. The Second provisional merit list (ML-2) will contain names of remaining candidates who do not fall in ML1 and have applied against this notification. For filling different training slots/positions notified under this notification the candidates falling in ML-1 will be preferred following the merit drawn. If the positions/seats/slots could not be filled by the candidates available in ML-1 then remaining Slots/Seats will be filled by the candidates falling under ML-2 following the merit drawn.

5. Requirement before filling the online application form.

i. Before applying for above apprentice positions, candidates are advised to register themselves in online NAPS portal by utilizing https://www.apprenticeshipindia.gov.in . If the candidate is already registered on NAPS portal then he/she has to carry his/her registration number for future purposes.

ii. It may be noted that in case candidate does not pre-register themselves online with NAPS portal and subsequently after selection as apprentice in NCL, their registration of contract as apprentice does not happen with RDSDE MP, due to any reason; the candidate himself/herself shall be responsible for the same and shall not be considered for engaging as apprentice. In such cases, candidature of the applicant will stand cancelled and offer shall be issued to next candidate from the panel.

iii. The candidate must have an active email ID and Mobile Number which must be valid for at least next one year. All future communication including Corrigendum/ Addendum with regard to this advertisement with candidate will take place only through NCL website www.nclcil.in /email/ SMS Alert.

iv. The candidate should have scanned copy of colour photograph and signature in black ink of size as specified on portal.

v. The candidate shall be wholly/exclusively responsible for the information provided in his/ her online application form.

6. How to apply:

i. Candidate meeting the stipulated and prescribed eligibility criteria should visit our NCL website www.nclcil.in and apply online following the schedule as provided

under Table 5.

ii. Paper based application will not be accepted.

iii. Candidate has to visit NCL website and then follow the path, {Home Page>Menu>Career>Apprenticeship Training}, for applying online.

iv. Firstly, a candidate has to register themselves on the Online portal and to create an online account for which they are required to have a valid mobile number and a valid email. After registering successfully they may apply for the positions of which they are fulfilling the eligibility criterion.

v. Candidate shall have to provide all relevant details like Date of Birth, Name as available in Matriculation certificate, Address for correspondence, permanent address, Academic details, Scanned photograph, Scanned Signature etc.

vi. After successfully filling the online application form they have to confirm a declaration regarding the correctness of information provided online, hence the applying candidates are advised to go through the details provided in preview before final submission. After final submission no alteration in information provided would be possible.

vii. After final submission of online application candidate must save a Hard and soft copy of his/her online application for future purposes.

7. Joining and verification of documents:-

i. Provisional Shortlisting of Sufficient and appropriate number of Candidates for assessing their eligibility for position applied, scrutiny of Original Documents will be done on the basis of the aggregate score (as narrated in Selection Methodology) with respect to each of the trainee positions and the total training slots available for different categories of candidates. **The shortlisting will be done on the basis of the information as submitted/declared by the candidates under application online.**

ii. The candidates shall have to appear along with all original certificates/documents as per eligibility criteria notified in this Notification for scrutiny. The date, venue and other formalities for scrutiny shall be notified in the official website of NCL i.e. www.nclcil.in and the candidates shall have to report accordingly.

iii. At the time of scrutiny/verification of documents/testimonials, if it is found that the candidates have filled wrong/ incorrect details under online application, or had uploaded wrong/incomplete/forged documents, the candidature of such candidates shall stand cancelled.

iv. In the event of failure to report with all original certificates and testimonials within the stipulated date and time, the candidature of such candidate shall stand cancelled.

v. Post scrutiny/verification of eligibility, "Provisional merit panels" will be prepared following the aggregate scores (as narrated under 'Selection Methodology') in respect of candidates appeared in Scrutiny/verification of original documents provided they fulfil the eligibility. The same will be published on the official website of NCL. A waiting list may also be released for such candidates who are found eligible during the scrutiny process and could not get an opportunity to join as Apprentice Trainee in first stance. However the NCL reserves the right to decide upon the release of the waiting list following the decision of Competent Authority in this regard.

vi. Final offer for Apprenticeship Training would be subject to clearing the Medical Test as per the prescribed standards under the Mines Rules 1955. It is mandatory to obtain a fitness certificate from the medical officer of a Government hospital of rank not less than an Assistant Civil Surgeon. The prescribed format for medical fitness and criteria

has been enclosed herewith for reference as **Annexure -3.** All the entries in the medical certificate should be clear and legible. The details of any test report should not be blank. The Photograph of the candidate should be pasted on the medical examination form, which should be signed and stamped by the examining medical officer. Medical fitness certificate in any other format other than the specified will not be entertained. **The Medical Fitness certificate must be issued after the date of release of this Notification**.

vii. **Crucial dates:** **(Table-5)**

S.N.	Critical Events	Date
01	Release of Notification	27/09/2023
02	Cutoff date for determining the eligibility in all respect (If otherwise not stated specifically)	31/08/2023
03	Opening of online application portal on NCL website	05/10/2023
04	Last date for applying online through NCL website	15/10/2023
05	Release of list of shortlisted candidates for Document scrutiny/Verification	Will be notified on the website

Note: NCL reserves its right to extend the date of online application at its discretion without mentioning any reasons thereof.

8. General Terms & Conditions:

1. Candidates are advised to carefully read the full advertisement for details of eligibility criteria and selection modalities before submission of Application online. In a condition where any provision/clause in the Notification is not clear or omitted The Apprenticeship Act, 1961(Amendment Act 2014) and The Apprenticeship Rules, 1992 as amended till date will be referred.
2. No TA/DA will be paid to the applicants who are called for the selection process.
3. NCL shall have no obligation to offer regular employment to apprentices during and /or after the completion of the training period. After successful completion of Apprenticeship period, candidates shall be relieved.
4. All the candidates shortlisted for being engaged as Apprenticeship Trainee will have to submit a valid notarised Affidavit assuring various stipulations related with the fulfilment of various conditions before commencement of Apprentice Training in NCL. Format is enclosed as **Annexure-4**
5. The Apprenticeship Trainee will be paid stipend directly into their Aadhaar linked bank account as per their signed Apprenticeship training contract, if any alternate instructions from the competent authority is issued during the course of training related to the payment of Stipend the same will be applicable to each trainee.
6. Candidates are required to give valid/active Mobile No. and Email Id on the Apprenticeship Portal, which must be valid/ active for at least next three years for all future periodical notices and other communications, as it will take place through email or SMS alerts only. Candidates are advised to mention their correct email id/mobile number and keep checking their email/SMS messages as all future communications shall be made through email or SMS only.

7. Candidates are advised to periodically visit NCL website that is www.nclcil.in as all future correspondence and latest information with regard to apprenticeship training will be given on our website or email or SMS alerts.
8. The Applications, which are incomplete and not in line with the any of the terms & conditions will be liable for rejection without giving any notice to the candidate.
9. Canvassing of any kinds and means will lead to disqualification of candidature. Selection process is done strictly on Merit basis and candidates are advised not to fall prey to any unscrupulous elements.
10. The Apprentice Trainee will be placed under the complete administrative control of the various areas/projects of NCL for their Apprenticeship training, stipend, leave, attendance, apprenticeship diary etc.
11. Any material suppression of facts or submitting forged/false certificates shall lead to rejection of his / her candidature at any stage of selection process without giving any notice to the candidate.
12. Any subsequent changes in the Terms and Conditions of the engagement of trade apprentices for apprenticeship training as per the extant rules will stand applicable. NCL reserves the rights to incorporate any subsequent changes/ modifications/additions in the terms and conditions under this advertisement notice as necessitated and applicable. Any corrigendum/addendum etc. or updates will be published on NCL website (www.nclcil.in) only.
13. Any dispute concerning the engagement of Apprenticeship Trainee will be subject to court/ tribunal of Singrauli district Madhya Pradesh only.
14. The competent authority reserves the right to adopt any alternative and lawful mode of selection in part or in whole.
15. Apprenticeship Trainee will not be provided any accommodation, consumables/ lodging or transport facility during the apprenticeship training period.
16. Any candidate may apply to any one of the notified positions only. Multiple applications will lead to disqualification of the candidature.
17. Post verification of documents, the list of candidates found fit for engagement as Apprentice Trainee following the merit position under the Apprentice Act 1961 will be published on NCL website i.e. www.nclcil.in
18. The contract for engagement as Apprenticeship Trainee will be issued to the successful candidates in accordance with their relative merit position after resolution of tie and being found medically fit for engagement as Apprenticeship Trainee.
19. The apprenticeship contract will be made between Apprenticeship Trainee and General Manager (HRD)/ Head of Department (HRD), NCL and it will be subject to approval of Regional Directorate of Skill Development and Entrepreneurship (RDSDE MP) Bhopal. The offer of engagement as Apprenticeship Trainee will be provisional subject to approval of RDSDE, Bhopal. Candidates must be sure that In case the contract in respect of any candidates is, either not being generated/executed or terminated by RDSDE Bhopal officials due to any shortcoming or due to any non-fulfilment of requirements by the candidate; the candidate himself/herself shall be responsible for the same and shall not be considered for engaging as apprentice trainee in NCL. In such cases, candidature of the applicant will stand cancelled and offer shall be issued to next candidate from the panel.

HOD (HRD), NCL
Singrauli, M.P.-486889

Note: In case candidate face any difficulty while applying to respective training positions/slots for Northern Coalfields Limited, through online mode by utilizing the link on NCL website that is www.nclcil.in following the path {Home Page>Menu>Career> Apprenticeship Training} , may contact to **HRD Department, NCL** by writing an email to: apprentice.ncl@coalindia.in

However all relevant information will be provided through official website of NCL. Candidate may visit NCL website under Menu>Career>Apprenticeship Training section for updates.

Enclosures:

Annexure 1: Prescribed format for claiming reservation to the categories i.e. SC/ST/OBC-(NCL)/EWS

Annexure 2: Prescribed format for claiming benefit of reservation for person with benchmark Disability.

Annexure 3: Format for Medical Fitness along with the medical Standards following the Mines Rules 1955

Annexure 4: Prescribed format for Affidavit need to be notarized by the candidates before joining NCL as, Apprentice Trainee.