



# ALL INDIA INSTITUTE OF MEDICAL SCIENCES, JODHPUR

Basni Phase-II, Jodhpur-342005 (Raj)

(An autonomous organization under the Ministry of Health & Family Welfare, Govt. of India)

Website: <http://www.aiimsjodhpur.edu.in>

Advertisement No.: Admn/Rect./Contract/2026/706

Dated: 16/01/2026

Engagement of human resource on contractual basis for operationalization and maintenance of BHISHM Cubes under PM-ABHIM at AIIMS Jodhpur.

S. No.	Name of the Post and Essential eligibility criteria	Job responsibilities	Consolidated remuneration	Number of Vacancy
1	<p><b><u>Nursing Officer</u></b></p> <ul style="list-style-type: none"> <li>• B. Sc Nursing from a recognized university</li> <li>• Registered with Indian Nursing council with 2 years of experience post qualification</li> </ul> <p style="text-align: center;"><b>OR</b></p> <ul style="list-style-type: none"> <li>• 10+2 with Science stream (PCB) from a recognized institute</li> <li>• Approved diploma in GNM Nursing from a institute recognized by Indian Nursing council ( as applicable)</li> <li>• Registered with Nursing council ( as applicable)</li> <li>• 3 Yrs experience post essential qualification as Nurse</li> </ul> <p><b><u>Desirable:</u></b></p> <ul style="list-style-type: none"> <li>• Working knowledge of computer applications</li> </ul>	<ul style="list-style-type: none"> <li>• Dispense medications as per treatment protocols.</li> <li>• Maintain accurate and updated drug inventory within the BHISHM Cube.</li> <li>• Ensure proper record-keeping of all pharmacy-related activities, including dispensing and stock movement.</li> <li>• Assist in the procurement, replenishment, and management of essential drugs and medical supplies.</li> <li>• Ensure compliance with pharmacy regulations, institutional policies, and quality standards.</li> <li>• Assist in performing laboratory tests and diagnostic procedures as per medical requirements.</li> <li>• Collect, label, and prepare biological samples for testing or analysis.</li> <li>• Ensure proper storage, handling, and disposal of specimens, reagents, and medical supplies.</li> <li>• Maintain accurate and updated records of laboratory tests, diagnostic procedures, and equipment maintenance.</li> <li>• Assist with data entry, documentation, and basic analysis related to patient care and diagnostics.</li> <li>• Perform other related duties as assigned to support effective functioning of the BHISHM Cube.</li> <li>• Provide support in the maintenance, deployment, operation, and demobilization of BHISHM Cubes, in alignment with institute-specific SOPs.</li> <li>• Any other activities assigned by the competent authority</li> </ul>	₹ 40,000/- Per month	01 (UR)

2	<p><b><u>Technician</u></b></p> <p><b><u>Essential Qualification:</u></b></p> <ul style="list-style-type: none"> <li>• B.Sc. in Radiological Imaging techniques from recognized institutes</li> <li>• 2 Yrs experience post essential qualification as Radiographer</li> </ul> <p style="text-align: center;"><b>OR</b></p> <ul style="list-style-type: none"> <li>• Diploma in Radiological Imaging techniques from recognized institutes</li> <li>• 3 Yrs experience post essential qualification as Radiographer</li> </ul> <p style="text-align: center;"><b>OR</b></p> <ul style="list-style-type: none"> <li>• B.Sc in Emergency Medical Technology from recognized institutes</li> <li>• 2 Yrs experience post essential qualification as Medical Technician</li> </ul> <p>Desirable:</p> <ul style="list-style-type: none"> <li>• Experience in handling radiological equipment</li> </ul>	<ul style="list-style-type: none"> <li>• Assist in operating medical equipment such as X-ray machines, ECG machines, and other diagnostic devices and maintenance of the same.</li> <li>• Conduct monthly checks of all battery- operated and diagnostic equipment, including RFID-tagged devices.</li> <li>• Support in performing laboratory tests and diagnostic procedures as per medical requirements.</li> <li>• Support to Collect, label, and prepare biological samples for testing or analysis.</li> <li>• Ensure proper storage, handling, and disposal of specimens, reagents, and medical supplies.</li> <li>• Support in maintaining accurate and updated records of laboratory tests, diagnostic procedures, and equipment maintenance.</li> <li>• Support in data entry, documentation, and basic analysis related to patient care and diagnostics.</li> <li>• Support the maintenance, deployment, operation, and demobilization of BHISHM Cubes in line with institute-specific SOPs.</li> <li>• Carry out other related duties as assigned to ensure smooth functioning of BHIS HM Cube operations.</li> <li>• Any other activities assigned by the competent authority</li> </ul>	₹ 40,000/- Per month	01(UR)
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3.	<p><b><u>Data Entry Operator</u></b></p> <p><b><u>Essential qualification:</u></b></p> <ul style="list-style-type: none"> <li>• Graduate with a Diploma in Computer Applications.</li> </ul> <p><b><u>Experience:</u></b></p> <ul style="list-style-type: none"> <li>• At least 2 years' of relevant experience in health programme.</li> <li>• Working Knowledge and experience in Computer Application</li> <li>• Knowledge of filing, indexing, drafting and document management</li> </ul>	<ul style="list-style-type: none"> <li>• Enter, update, and manage data accurately in prescribed systems and formats.</li> <li>• Maintain records, logs, and databases in an organized and accessible manner.</li> <li>• Generate routine and ad hoc reports to support clinical, administrative,</li> <li>• Ensure confidentiality, accuracy, and security of sensitive data and patient information.</li> <li>• Assist and support the maintenance, deployment, operation, and demobilization of BHISHM Cubes as per institute-specific SOPs.</li> <li>• Assist in mobilization/ deployment of BHISHM cubes</li> </ul>	₹ 30,000/- Per month	01(UR)
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**Note: -**

1. The above vacancies are provisional and subject to variation. The Executive Director, AIIMS, Jodhpur reserves the right to vary the vacancies including reserved vacancies as per the Govt. of India rules/circulars and requirements.
2. Reservation will be as per Government of India guidelines issued from time to time.
3. Age and all other qualifications will be counted on the last date of submission of application.
4. The period of experience wherever prescribed shall be counted after obtaining the prescribed qualification.

The maximum age limit for all posts is 35 years, calculated as of the closing date of the application.

The application process begins on 20 January 2026 and closes on 9 February 2026 at 5:00 PM.

## **GENERAL CONDITIONS**

1. Only Indian Citizens are eligible for the above-mentioned posts.
2. The aspiring applicants satisfying the eligibility criteria in all respect can submit their application only through ON-LINE mode. The On-line registration of application will be made available on AIIMS, Jodhpur official website i.e. <http://www.aiimsjodhpur.edu.in>. The link for submission of online applications in respect of above said posts along-with other relevant information will be notified on the website. No Documents including online application form is required to be sent physically however, all the applicants are advised to keep a copy of online application form with them, along with proof of payment (a Copy of challan /online payment receipt) for their record.
3. The applicants applying in response to this advertisement should satisfy themselves regarding their eligibility for the post applied for. They must be fulfilling eligibility criteria as on the closing date of applications failing which their application will be rejected.
4. The candidature of such applicants who fail to complete the online application submission by the stipulated date and time will not be considered and no correspondence in this regard will be entertained.
5. Incomplete application(s) will not be considered.
6. The Candidate must ensure that their recent Photo and Signature should be clearly visible in the preview at the time of filling of the application in online mode. If photo/signature image is displayed small or not visible in preview on website, that means photo/signature is not as per the AIIMS, Jodhpur prescribed and in that case, your application will be rejected. The candidate are requested to be careful while uploading their photo and signature. Both must be visible clearly on Online Application form.
7. **The Opening/Closing date of the applications would be notified on the official website only.**
8. **Application Fee:**
  1. Candidates (Except Female/SC/ST/Persons with Benchmark Disability Candidates who are exempted from payment of fee) are required to pay fee of Rs. 100/- (Rupees One Hundred only) by using Online Mode Only via payment gateway of AIIMS, Jodhpur. Transaction/ Processing fee, if any, as applicable will be payable to the bank by the candidate.
  2. Applications without the prescribed fee would not be considered and summarily rejected.
  3. Application fee, once remitted, shall not be refunded under any circumstances even if rejection of application due to ineligible for that applied post.
9. **AGE RELAXATION:-**
  - 1) Upper age limit shall be determined as on last date of receipt of applications.
  - 2) Date of birth as recorded in the Matriculation/ Secondary Examination Certificate only will be accepted by the AIIMS Jodhpur for determining the age and no subsequent request for change will be considered or granted. **No Age relaxation would be available to SC/ST/OBC candidates applying for unreserved vacancies.**

- 3) Permissible relaxation of upper age limit for different categories as per Government orders for claiming age relaxation as on the last of receipt of application is as under:-

S. No.	Category	Age Relaxation permissible beyond the Upper age limit.
1	SC/ST	5 years
2	OBC	3 years
3	PwBD	10 years
4	PwBD + OBC	13 years
5	PwBD + SC/ST	15 years
6	Age relaxation of 5 five years for personnel serving in Central/State Government and Autonomous Institutions of Central & State Governments and for the regular employees of AIIMS, Jodhpur who have completed three years of regular service period will be allowed.	

For Group A and B:-		
7.	<b>Ex-Servicemen and Commission Officers including ECOs / SSCOs – for Group-A Posts.</b>	<p>a) <b>Five years</b> subject to the condition that on the closing date for receipt of applications the continuous service rendered in the Armed Forces by an Ex-Serviceman is not less than six months after attestation. This relaxation is also available to ECOs/SSCOs who have completed their initial period of assignment of five years of Military Service and whose assignment has been extended beyond five years as on closing date and in whose case the Ministry of Defence issues certificates that they will be released within 3 months on selection from the date of receipt of offer of appointment. Candidates claiming age relaxation under this para would be required to produce a certificate in the prescribed proforma to the Commission.</p> <p><b>NOTE:</b> Ex Servicemen who have already secured regular employment under the Central Govt. in a Civil Post are permitted the benefit of age relaxation as admissible for Ex-Servicemen for securing another employment in any higher post or service under the Central Govt. However, such candidates will not be eligible for the benefit of reservation, if any for Ex-Servicemen in Central Govt. jobs.</p> <p>b) In order to qualify for the concession under (a) above, candidates concerned would be required to produce a certificate that they have been released from the Defence Forces. The certificate for ExServicemen and Commissioned Officers including ECOs/SSCOs should be signed by the appropriate authorities specified below and should also specify the period of service in the Defence Forces:-</p> <p><b>(i) In case of Commissioned Officers including ECOs/SSCOs:</b> <b>Army:</b> Directorate of Personnel Services, Army Headquarters, New Delhi.  <b>Navy:</b> Directorate of Personnel Services Naval Headquarters, New Delhi.  <b>Air Force:</b> Directorate of Personnel Services, Air Headquarters, New Delhi.</p>

		<b>(ii) In case of JCOs/ORs and equivalent of the Navy and Air Forces:</b> <b>Army:</b> By various Regimental Record Offices. <b>Navy:</b> Naval Records, Mumbai <b>Air Force:</b> Air Force Records, New Delhi.
8.	1) Central Govt. Civilian Employees (General/Unreserved) who have rendered not less than 3-years regular and continuous service as on closing date for receipt of application 5-Years	5 Years
	2) Central Govt. Civilian Employees (OBC) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application	8 (5+3) Years
	3) Central Govt. Civilian Employees (SC/ST) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application	10 (5+5) Years
9	Existing Contractual/Outsourced Employees of AIIMS Jodhpur	For the period they have served AIIMS Jodhpur as on the date of application, upto a maximum limit of 5 years, whichever is less.

**NOTE-I:** Ex-servicemen who have already secured employment in civil side under Central Government on regular basis after availing of the benefits of reservation given to ex- servicemen for their re-employment are NOT eligible for fee concession or for claiming benefits of reservation under ExS category. However, they are eligible for age relaxation as per rules.

**NOTE-II:** The period of "Call up Service" of an Ex-Serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for purpose of age relaxation, as per rules.

**NOTE-III:** For any serviceman of the three Armed Forces of the Union to be treated as Ex- Serviceman for the purpose of securing the benefits of reservation, he must have already acquired, at the relevant time of submitting his application for the Post / Service, the status of ex-serviceman and /or is in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement from the Armed Forces within the stipulated period of one year from the CLOSING DATE FOR RECEIPT OF APPLICATION or otherwise than by way of dismissal or discharge on account of misconduct or inefficiency.

**EXPLANATION:** An 'ex-serviceman' means a person –

- (i) Who 'has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy and Air Force of the India Union, and
- (ii) who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension; or
- (iii) Who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension;

or

- (iv) Who has been released from such service as a result of reduction in establishment; or
- (v) who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity; and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service; or
- (vi) personnel of the Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal service on medical grounds attributable to or aggravated by military service or circumstance beyond their control and awarded medical or other disability pension; or
- (vii) Personnel, who were on deputation in Army Postal Service for more than six months prior to the 14th April, 1988; or
- (viii) Gallantry award winners of the Armed forces including personnel of Territorial Army; or
- (ix) Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.

**NOTE-IV: AGE CONCESSION IS NOT ADMISSIBLE TO SONS, DAUGHTERS AND DEPENDENTS OF EX-SERVICEMEN.**

- i) PwBD candidates with disabilities mentioned in Section 34 (1) of Rights of Persons with Disability Act, 2016, as identified by the Institute suitable for respective post is mentioned against its name. PwBD are eligible to apply under this category provided they have benchmark disability of equal to or more than 40%. Identifications of posts suitable for PwBD as per guidelines of Government of India.
- ii) Candidates who wish to be considered against vacancies reserved/or seek age- relaxation must submit requisite certificate from the competent authority, in the prescribed format when such certificates are sought by the Institute. Otherwise, their claim for SC/ST/OBC/PwBD/ExS status will not be entertained and their candidature/ applications will be considered under General (UR) category. Candidates are warned that they will be permanently debarred from the examinations conducted by the AIIMS Jodhpur in case they fraudulently claim SC/ST/OBC/ExS/PwBD status.
- iii) Candidates applying under any of the reserved category viz. SC/ST/OBC will be considered subject to submission of valid Caste certificate on a prescribed format issued by the competent authority. The vacancies are being advertised in financial year 2025- 2026, therefore, OBC – (NCL) certificate issued during the period from 01.04.2025 to 31.03.2026 will be considered valid. Candidates who have OBC (NCL) certificate issued before or after this period (i.e. 01.04.2025 to 31.03.2026), will not be considered valid for this advertisement. Candidates applying under OBC category must produce the valid caste certificate in the format provided by the DoP&T vide O.M. No. 36036/2/2013-Estt. (Res.) dated 30.05.2014 and further clarification issued by DoP&T OM No. 36036/2/2013- Estt(Res-I) dated 31.03.2016. Certificate must be valid for



employment in Central Government Institutions. OBC candidate's eligibility will be based on Castes borne in the Central List of Govt. of India. Their Sub-caste should also match with the entries in Central List of OBC, failing which their candidature as OBC candidate will not be considered. The OBC certificate should clearly show that the applicant does not belong to the Creamy Layer.

- iv) The vacancies advertised under EWS Category are as per the instructions issued by DoPT, Ministry of Personnel, Public Grievances & Pension, Govt. of India, vide OM. No. 36039/1/2019-Estt (Res), dated 31.01.2019. Application under EWS category will be considered subject to submission of Income and Assets certificate on a prescribed format issued by the competent authority and subject to verification of genuineness of the certificate by the issuing authority. An EWS certificate issued in prescribed format for employment in Central Government on the basis on income of financial year 2024- 2025 issued from 01.04.2025 to 31.03.2026 valid for the year 2025-2026 will be considered valid.
- v) Disability Certificate should be issued from the Medical Authority as notified by the Government is annexed.
- vi) The formats of certificates are annexed with notice of this advertisement. Certificate obtained in any other format will not be accepted.

**10. Documents/ Certificates to be produced at the time of Interview:-**

The printout of the online application and the following Original Documents/ Certificates along with self-attested copies and other items specified in the Summon Letter for interview are to be produced at the time of interview, failing which the candidate would not be allowed to appear in the Interview:-

- i) Copy of Online Application Form.
- ii) Certificate showing Date of Birth. (10<sup>th</sup> Certificate/ Birth Certificate).
- iii) Class 10<sup>th</sup> & 12<sup>th</sup> Mark sheet and Certificates.
- iv) Mark sheet of Diploma/ Degree.
- v) Diploma/ Degree (Recognized by AICTE/UGC/University/Statutory State Board/Indian Medical council or equivalent recognized under the relevant council).
- vi) Caste certificate if applied under SC/ST/OBC/EWS category issued by the competent authority.
- vii) The Disability Certificate, if applied under Person with Benchmark Disability (PwBD) category.
- viii) 'No Objection Certificate' if in regular employment in Government/Semi Government/PSU Institution.
- ix) Experience Certificate, if any (With Supporting evidence viz. PF/ESI/Account Statement/Salary slip along with experience certificate).
- x) Identity Proof (PAN Card, Passport, Driving License, Voter Card, Aadhar Card and Government Approved Identity Proof)
- xi) Address Proof (Aadhar Card, Passport, Ration Card, Driving License and Government Approved Address Proof)
- xii) Any other relevant documents.

**11. Mode of Selection:**

- (i) Candidates shortlisted for interview on the basis of the information provided in the Online applications submitted by them will be required to send self-attested copies of Documents/relevant certificates in support of the claims made in the application as and when demanded by the AIIMS, Jodhpur.

**“WARNING”:-** Candidates will be short-listed for interview only on the basis of the information provided by them in their online applications documents submitted in support of the claim made in the online application will be examined only if the candidate is prima facie eligible to be shortlisted on the basis of information regarding qualifications and experience claimed in the online application, various reports as per the advertisement and modalities and criteria adopted for shortlisting. Candidates must ensure that such information is true. if at any subsequent stage or at the time of interview any information given by them or any claim made by them in their online, applications is found to be false, their candidature will be liable to be rejected.

- (ii) The Competent Authority reserves the right to conduct a screening test depending upon the number of applications received for a particular post.
- (iii) SC, ST, OBC, EWS and PH candidates, who are selected on their own merit without relaxed standards, along with candidates belonging to other communities, will not be adjusted against the reserved share of vacancies. Such SC, ST, OBC, EWS and PwBD candidates will be accommodated against the general/unreserved vacancies in the post as per their position in the overall Merit List or vacancies earmarked for their category, whichever is advantageous to them. The reserved vacancies will be filled up separately from amongst the eligible SCs, STs, OBCs, EWS and PwBD candidates who are lower in merit than the last general candidate on merit list of unreserved category but otherwise found suitable for appointment by relaxed standard.
- (iv) A person with benchmark disability who qualifies the AIIMS, Jodhpur examination under General standards can be appointed against a reserved vacancy provided the post is identified suitable for person with disability of relevant category.
- (v) An Ex-Serviceman or a person with benchmark disability category candidates who qualifies on the basis of relaxed standards viz. age limit, experience or qualifications, permitted number of chances in written examination, extended zone of consideration, etc. is to be counted against reserved vacancies and not against general vacancies subject to fitness of such candidate for selection. Such candidates may also be recommended at the relaxed standards to the extent the number of vacancies reserved for them, to make up for the deficiency in the reserved quota, irrespective of their rank in the order of merit. In so far as cases of Ex-Serviceman are concerned, deduction from the age of Ex- Serviceman is permissible against the reserved or unreserved posts and such exemption cannot be termed as relaxed standards in regard to age.
- (vi) Success in the examination confers no right of appointment unless Government is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects of appointment to the service/post.
- (vii) The candidates applying for the above cited posts, should ensure that they fulfil all the eligibility conditions for appear before the Interview. Their candidature at all stages of the Selection process will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the Selection Process, it is found that they do not fulfil any of the eligibility condition then their candidature for the applied post will be cancelled by the AIIMS, Jodhpur.

**12. Action against candidates found guilty of misconduct:**

Candidates are warned that they should not furnish any particulars that are false or suppress any material information while filling in the application form. Candidates are also warned that they should in no case attempt to alter or otherwise tamper with any entry in a document or the attested certified copy submitted by them nor should they submit a tampered/fabricated document. If there is any inaccuracy or any discrepancy, in filling OMR Sheet, they will not be evaluated.

Without prejudice to criminal action/debarment from AIIMS Jodhpur examination wherever necessary, candidature will be summarily cancelled at any stage of the recruitment in respect of candidates found to have indulged in any of the following:

- (i) In possession of mobile phone & accessories and other electronic gadgets within the premises of the examination centres, whether in use or in switched off mode and on person or otherwise.
- (ii) Involved in malpractices.
- (iii) Using unfair means in the examination hall.
- (iv) Obtaining support for his/her candidature by any means.
- (v) Impersonate/Procuring impersonation by any person.
- (vi) Submitting fabricated documents or documents which have been tampered with.
- (vii) Making statements which are incorrect or false or suppressing material information.
- (viii) Resorting to any other irregular or improper means in connection with his/her candidature for the examination.
- (ix) Misbehaving in any manner in the examination hall with the Supervisor, Invigilator or AIIMS Jodhpur representatives.
- (x) Taking away the Answer Sheet with him/her from the examination hall, or passing it on to unauthorized persons during the conduct of the examination.
- (xi) Intimidating or causing bodily harm to the staff employed by the AIIMS Jodhpur for the conduct of examination.
- (xii) Being ineligible for the examination by not fulfilling the eligibility conditions mentioned in the notice.
- (xiii) Candidature can also be cancelled at any stage of the recruitment for any other ground which the AIIMS Jodhpur considers to be sufficient cause for cancellation of candidature.

**13. Tenure:** - *The tenure of the contract shall be till ,March 2026, or until further extension, as applicable. Upon the expiry of the tenure, the contract shall terminate automatically without any further notice.* The engagement will be purely on contractual basis and it will not bestow any rights implicitly upon the candidate to claim any permanent absorption or any liability by the AIIMS, Jodhpur on termination of contract.

**14.** Those who are in employment (In Case Govt. Services) must submit a “NO OBJECTION CERTIFICATE” from the employer at the time of Document Verification and should have to produce Relieving Certificate from their present employer at the time of joining to this Institute.

**15.** Candidates applying under any of the reserved category posts, viz. EWS/SC/ST/OBC/ PwBD will be considered subject to submission of Certificate issued by the appropriate/ competent authority on the prescribed format. Community should be clearly and legibly mentioned in the certificate. A candidate will be eligible to get the benefit of community reservation only in case the particular caste to which the candidates belong is included in

the list of reserved communities issued by the Central Government. If a candidate indicates in his/her application form that he/she belongs to SC/ST/OBC/General category but subsequently writes to the institute to change his/her category, such request shall not be entertained by the institute.

16. OBC candidate's eligibility will be based on the caste(s) borne in the Central List of Government of India. OBC candidate(s) should not belong to Creamy Layer and their sub-caste should match with the entries in Central List of OBC, failing which their candidates will not be considered under any of the applied reserved category post(s).
17. Person with Disabilities (PwD) candidate(s) with benchmark disability will be allowed in accordance with Ministry of Social Justice and Empowerment's, Notification No. 16- 15/2010-DD.III dated 29<sup>th</sup> July, 2013 as amended from time to time, in the above recruitment process. Further, only such persons would be eligible for reservation under PwBD quota in service/posts who suffer from not less than 40% of physical disability.
18. Person who want to avail the benefit of reservation would have to submit a Disability Certificate issued by a competent authority in prescribed format.
19. **AIIMS, Jodhpur decision final:**  
The decision of the AIIMS, Jodhpur in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centers and selection will be final and binding on the candidates. No enquiry / correspondence will be entertained in this regard.

#### **OTHER INFORMATION FOR THE CANDIDATES**

1. There will be no annual increment/percentage increase during the contract period. The emoluments shall be all-inclusive and subject to deduction of tax at source and/or any other statutory deductions to the extent required under the laws.
2. The Contractual Appointee may be assigned any other work as deemed fit by the Executive Director of the Institute.
3. The Contractual Appointee will report to the Executive Director, AIIMS Jodhpur.
4. The appointment shall be purely on a temporary basis, initially for a period of 11 months. This appointment shall not confer any right to regular appointment unless the candidate is selected through a regular recruitment process and approved by the competent authority. The appointment may be terminated at any time without prior notice and without assigning any reason. Candidates shall be required to submit an undertaking in this regard at the time of joining.
5. During the period of the contract, Contractual Appointee will be paid a consolidated monthly remuneration as indicated in the letter of engagement subject to satisfactory output. His remuneration shall be all-inclusive and subject to deduction of tax at source and/or any other statutory deductions to the extent required under the laws.
6. During the period of the contract, the engagement is liable to be terminated at any time with a one month notice, without assigning any reason whatsoever. It will be open to the Institute to pay, in lieu of notice, salary for the period by which the notice period falls short.

Similarly, the Contractual Appointee may also terminate the contract any time with one month's notice. The termination may also be allowed with lesser notice period provided Contractual Appointee deposits with the Institute appropriate amount equivalent to the consolidated remuneration of the period by which the notice period falls short, in lieu of the notice period.

7. Private practice of any kind, including laboratory and consultant practice is prohibited. The Contractual Appointee will not engage himself/herself in any other paid assignment during the validity of this contract.
8. If at any time, in the opinion of Competent Authority, which is final in this matter, the Contractual Appointee is found non-performing or guilty of any offence, dishonest, disobedience, disorderly behavior, negligence, indiscipline, absence from duty without permission or any other conduct considered by the competent authority, deterrent to the interest of AIIMS or violation of one or more terms and conditions of this letter, his/her services may be terminated without notice and the competent authority shall be entitled to recover any damages arising out of any act or omission on his/her part, from him/her.
9. Other conditions of service will be as provided under the Rules, Bye laws and Regulations of the Institute and governed by the relevant rules and orders issued by the Government of India. It may please be noted that the Contractual Appointee will be required to conform to the Rules, Bye laws, Regulations, Discipline and Code of Conduct prevailing in the Institute from time to time.
10. Contractual Appointee will be governed, in respect of any matter relating to the conduct, discipline, in respect of which no provisions have been made in these terms and conditions, the provisions of CCS Conduct Rules 1964 and Central Civil Services Classification Control and Appeal Rules 1965 as amended from time to time.
11. Contractual Appointee will be at the disposal of the Institute on whole time basis and his/her services may be utilized in any manner required by the Competent Authority of the Institute without any claims for any additional remuneration.
12. The Institute will not be responsible for any loss, accident, damages or injury while performing the consultancy assignment including travel.
13. Contractual Appointee will not have or acquire during validity of this contract either directly or indirectly any outside interest, in any business or otherwise, which could be in conflict with the interest of Institute as a whole or that would be prejudicial to his/her position. Contractual Appointee will declare any interests in, any commercial concern or companies etc. before joining. Failure to do so will entail termination of his/her contract forthwith without prejudice to the right of this Institute for initiation of legal action against him/her as deemed fit.
14. Contractual Appointee and his/her family members shall not accept any gifts or presentations, directly or indirectly, whether in the form of money, free possession of goods or other benefits from any person or firm with whom he/she is or likely to be, in contract, by virtue of this contract with whom he/she has or is likely to have dealings. His/her services would be terminated, if found involved in corrupt practices, besides taking action as per rules/law.
15. Contractual Appointee will devote his/her whole time and attention exclusively to the duties

entrusted to him/her to the best of his/her power ability and skill. He/ She will acknowledge that his/her position entails absolute confidentiality and therefore during the continuance of this contract/ arrangement and / or after cessation of this contract for any reasons whatsoever, he/she will not indulge or disclose any information papers and documents in his/her knowledge and custody to any outsider and maintain absolute confidentiality.

16. Contractual Appointee is liable to make good any of loss sustained by the Government due to his/her misbehavior or negligence.
17. Contractual Appointee will not disclose or divulge or make public or shall personally use for any gain any of the materials, processes, accounts, transactions, dealings, information etc. whether the same may be confined to him/her or may become known to him/her during the course of his/her services or otherwise.
18. In case Contractual Appointee is employed elsewhere, he/she will bring a letter from his/her present employer stating that his/her resignation has been accepted and he/she is relieved.
19. In case any of the above conditions are violated, the appointment shall automatically stand cancelled.
20. Upon termination for whatever reasons, Contractual Appointee will forthwith return to Institute all records/documents and papers that are in his/her custody and control, by virtue of his/her engagement and obtain discharge in writing from Institute.
21. Contractual Appointee will not seek or try to secure any other job or employment without previous written sanction/consent of the Institute.
22. Clearances: Appointments are subject to clearances as for equivalent posts in the Government of India.
23. Short Listing: The prescribed qualification is minimum and mere possessing the same does not entitle any candidate for selection. Based on bio-data, the Selection Committee may short-list candidates for interview. Candidates called for interview will have to produce all relevant original documents in proof of details furnished in their application at the time of interview.
24. The All India Institute of Medical Science is an autonomous body established under Act of parliament.
25. Service under the Institute is governed by that Act and the Rules & Regulations framed there under.
26. Leave: - Contractual Appointee will be eligible for Thirty (30 days) leave in a calendar year, on cumulative basis.
27. The period of experience wherever prescribed shall be counted after obtaining the prescribed educational qualification.
28. No travelling or other allowances will be paid to the candidate for joining the post.
29. Canvassing of any kind will be a disqualification.

30. The candidate should not have been convicted by any Court of Law.
31. In case any information given or declaration by the candidate is found to be false or if the candidate has willfully suppressed any material information relevant to this appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the appointing authority.
32. The Competent Authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
33. The decision of the competent authority regarding interview, verification of documents and selection would be final and binding on all candidates. No representation correspondence will be entertained in this regard.
34. All disputes will be subject to jurisdiction of Court of Law at Jodhpur.

**Clarification & Enquiries (Only For Online Application Form Related Query): Mail to:**

**[recruitmentnonfac@aiimsjodhpur.edu.in](mailto:recruitmentnonfac@aiimsjodhpur.edu.in)**

**Contact No.: 0291 – 2740741**

**Senior Administrative Officer  
AIIMS, Jodhpur**